



Chelsea High School

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K. WAYNE TRUCKS
Principal

CYNTHIA D. COYLE
Assistant Principal

MATT STEPHENS
Assistant Principal

November 28, 2016

Dear Students and Parents,

Semester exams are scheduled for Tuesday, December 13th through Friday, December 16th. Semester exams count for 20% of the semester grade. During these exam days, students may check out after the exam period if they have submitted a completed form signed by a parent and/or guardian. Students will not be allowed to take an exam, check out, and then check in for another exam.

No checkouts will be accepted by telephone or note.

Lunch will be served each day at 9:30am and 10:30am. The school buses will run their normal schedules each day. Once students check out they must leave campus immediately. If they do not have a ride home, they will remain in classes. Students cannot check out and then return to ride the bus after school.

College and Career Center exams are scheduled for Thursday, December 8th and December 9th.

Students are dismissed Friday, December 16th at 1 pm. The buses will run scheduled routes at that time.

Please submit the form below to your student's 3rd period teacher by Thursday, December 8th.

Semester Exam Check-Out Form

Student Name

Grade

3rd period teacher

Parent Signature

Please indicate check-out times. Students must remain in class for the entire exam period. If staying all day no mark is necessary for that day.

<u>Date</u>	<u>Exams</u>	<input type="checkbox"/> 9:30am	<input type="checkbox"/> 1:10pm	<input type="checkbox"/> No Exams	<input type="checkbox"/> Checking In
Tuesday, 12/13	(1 st & 6 th)	<input type="checkbox"/> 9:30am	<input type="checkbox"/> 1:10pm	<input type="checkbox"/> No Exams	<input type="checkbox"/> Checking In
Wednesday, 12/14	(2 nd & 7 th)	<input type="checkbox"/> 9:30am	<input type="checkbox"/> 1:10pm	<input type="checkbox"/> No Exams	<input type="checkbox"/> Checking In
Thursday, 12/15	(3 rd & 4 th)	<input type="checkbox"/> 9:30am	<input type="checkbox"/> 1:10pm	<input type="checkbox"/> No Exams	<input type="checkbox"/> Checking In
Friday, 12/16	(8 th & 5 th)	<input type="checkbox"/> 9:30am	<input type="checkbox"/> 11:10am	<input type="checkbox"/> No Exams	<input type="checkbox"/> Checking In