To: Seniors and Their Parents/Guardians

From: Senior Sponsors

Re: Senior Breakfast and Graduation

Date: April 20, 2016

**Senior Awards Day – May 13, 2016**

* You must arrive at the school at the usual time
* Dress for Girls: A dress or nice separates (skirt and blouse); you must follow the Shelby County School Dress Code
* Dress for Guys: Slacks, button-up shirt, and nice shoes; you must follow the Shelby County School Dress Code
* Seniors will walk out together. Awards, scholarships, etc. will be presented.
* Parents are welcome to attend
* Seniors will be allowed to check out with parents after the ceremony.

**Graduation Information**

* Fees and other obligations (textbooks, etc.) must be taken care of as soon as possible after you receive your notice.
* Cap & Gowns – May be picked up in the lobby on May 13, 2016. The amount for the cap & gown is $75 and also covers your diploma and diploma cover. Checks should be made to Alabama Graduation Products.
* Each senior will receive (12) tickets for graduation. Graduation tickets will be given out the Friday before graduation. **YOU WILL NOT RECEIVE YOUR GRADUATION TICKETS UNTIL YOU HAVE MET ALL FINANCIAL OBLIGATIONS.**
* Students **will not** be allowed to attend graduation practice if all obligations have not been met. You must be at graduation practice to walk in the ceremony.

**Graduation Practice**

* **Breakfast (Monday, May 23**) – seniors must be at Liberty Baptist Church no later than 7:45am. The brunch will start promptly at 8am. All seniors will ride school buses to Samford to graduation practice. NO seniors may drive to graduation practice. If you do not attend practice, you will not be able to participate in the graduation ceremony.

**Graduation: Tuesday, May 24th – 2:30pm, Pete Hanna Center, Samford Univ.**

* Graduation attire - girls: Knee-length dress; practical dress shoes (**absolutely no flip flops**). Be sure to attach your collar to your graduation gown **BEFORE** arriving.
* Graduation attire - guys: Dress slacks; white dress shirts; dark tie; dress shoes **(no jeans, no tennis shoes, no flip flops)**
* ONLY PINS AND CORDS RECEIVED ON AWARDS DAY HERE AT CHHS ARE ALLOWED TO BE WORN WITH YOUR ROBES AT GRADUATION.
* Seniors need to meet in the basement (ground level) at the Hanna Center at 1:30 p.m. No visitors will be allowed during this time. This includes ALL family members.
* Graduation starts promptly **at 2:30**. We will **NOT** wait for anyone! Plan accordingly. There is another graduation after ours in the same place, we must stick to schedule.

ANY SENIOR OR GRADUATION QUESTIONS SHOULD BY MADE TO: **chooper@shelbyed.k12.al.us** **Please Email rather than calling if at all possible.**